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May 6, 2010

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO AMEND AGREEMENTS WITH THE CHILDREN'S COLLECTIVE AND NEW ECONOMICS FOR WOMEN**

This is to notify you that I am exercising the delegated authority approved by your Board on January 12, 2010 to amend the Child Passenger Safety Program (CPS) agreements, as outlined in the February 1, 2010 memo to your Board, to address a service gap related to the Los Angeles Unified School District (LAUSD) contract termination, subject to review and approval by County Counsel and the Chief Executive Office (CEO) and notification to your Board.

On January 12, 2010, a motion was made by Supervisor Ridley-Thomas instructing the Director of the Department of Public Health (DPH) to report back in two weeks with a plan to restore the full funding benefit for CPS to address any gaps in services since 2007 and to augment the CPS agreements to address this service gap related to the Los Angeles Unified School District contract termination.

On February 1, 2010, DPH presented a plan to fill the gap in services and bring the district up to funding parity. DPH proposed to restore the full funding benefit for CPS through the following actions: 1) increase the base amount of services for Supervisorial Districts (SD) 2 and 3 per year, and 2) reallocate funds to The Children's Collective (TCC) and New Economics for Women (NEW) to enable them to reach the base amount of workshops and car seats.

Under this delegated authority, DPH will increase the maximum obligation for the CPS agreements for the period of January 12, 2010 through November 19, 2012 as follows: 1) TCC Contract Number PH-000261 will increase by \$6,973 from \$440,000 to \$446,973; and 2) NEW Contract Number PH-000262 will increase by \$110,000 from \$715,000 to \$825,000. In addition, the Scope of Work (SOW) for the TCC contract is being revised to ensure that at least 750 car seats are distributed in SD2. The SOW for the NEW contract is being revised to ensure that NEW conducts at least three educational workshops per month and distributes at least 250 car seats in 2010 in SD 3. These contract budget augmentations will correct the inequities in CPS service provision caused by the termination of the LAUSD contract.

County Counsel and the CEO have reviewed and approved the amendments as to form.

Each Supervisor  
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If you have any questions or require additional information, please let me know.

JEF:im  
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c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors